

Funeral Pre-arrangement Preparation Guide and Profile

Name:

Date:

- Funeral Home
- Funeral Director
- Address
- City
- State
- Telephone
- List of Persons in Charge of Final Arrangements
Include Relationships, Address, Telephone

- List of Persons To Be Notified by Telephone

- SSN
- Marital Status
- Date of Marriage
- Name of Spouse
- Maiden Name
- Father's Name
- Mothers Maiden Name

- Education
- Occupation
- Employer
- Occupation History
- U.S. Armed Forces / Military Record
 - Name of War / Conflict
 - Military History
 - Branch of Service
 - Serial Number
 - Date and Place of Induction
 - Date and Place of Discharge
 - Rank at Discharge
- Flag
- Person Receiving Flag
- Memorial Flag Case
- Union / Organization Membership
- Member of Police Dept / Fire Dept / EMS
- Honor Guard / Taps / Military / Police / Fire

This Profile is Specifically Designed for:

- Full Name
- Address
- City
- State
- County
- Country
- Country of Citizenship
- Age
- Date of Birth
- Birthplace
- Male / Female
- Race
- Religion
- Heritage
- Physician
- Organ Donor

- Burial: Cremation: Entombment: Medical Donation
- Casket Selection
- Vault Selection
- Glasses / Jewelry / Clothing / Other
- List of Items To Be Placed in Casket
- List of Items To Remain in Casket
- Cremation
- Urn Selection/ Style
- Placement / Person Receiving Urn
- Deposition of Creains

- Flowers
 - Funeral Home... Viewing / Visitation
 - Cemetery
 - Deposition of Flowers After Services

- Obituary [text assembly for newspaper notice]
Written by: _____

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Names of Children and Their Spouses

- Grandchildren
- Great Grandchildren
- Brothers
- Sisters
- Other Relatives

- Viewing / Visitation
- Open Casket / Closed Casket
- Music Preference at Funeral Home
- Pictures for Display
- Food / Beverages
- Prayers at Visitation
- Hours of Visitation
- Casket Bearers

- Denomination
- Place of Service
- Clergy Preference
- Eulogy
- Speakers
- Readings Selected for Service
- Hearse / Limousine / Procession Escort

- Interment Requests
- Marker / Headstone / Monument
- Headstone: Inscription (Epitaph) / Photograph

Name of Cemetery

- Address
- City
- State
- Telephone

Exact Burial Location:

Section Lot Grave#

Weather Protective Tent at Cemetery

After service Gathering Location

Catering

Insurance Information (location)

Last Will & testament (location)

Executor / Power of Attorney

Attorney

Entrust Hidden Items Location To Executor + 1

Computer Passwords for All Files To Executor +1

Keys (Location and exactly what they are for)

Financial Information / Bank / Deposit Box / Trusts

Charity / Organizations

Memorial Video / Photography

Memorial / Internet Memorial

Hotel / Lodging for Out-of-Town-Guests

Airline Assistance

Transportation

Traditions You Wish to Honor

Other Specific, Special Requests or Wishes
